RESOLUTION NO. 2026-04
2026 FEES RESOLUTION
A RESOLUTION ESTABLISHING FEES FOR THE FILING OF APPLICATIONS, PERMITS AND LICENSES FOR THE BOROUGH OF SCOTTDALE

WHEREAS, the Council of the Borough of Scottdale has adopted a codification, consolidation and revision of the ordinances of the Borough, and

WHEREAS, it is the desire of the Council of the Borough of Scottdale to eliminate all filing fees, permit fees, and license fees from the Code of Ordinances and enact them instead by Resolution;

NOW, THEREFORE BE IT RESOLVED and it is hereby resolved by the Council of the Borough of Scottdale that all fees are hereby fixed as follows:

ADULT ENTERTAINMENT LICENSE (RES. 00-16)	$750.00 initial / $500.00 annual
AMUSEMENT DEVICES, COIN-OPERATED (RES. 00-15)	
All coin-operated amusement devices, annual	$150.00
AMUSEMENT PLACES	
Application fee	$ 50.00
Billiard/pool room; per year	$200.00
Bowling establishment; per year	$200.00
Shooting gallery; per year	$200.00
BOROUGH MAP	$ 5.00
BUILDING PERMIT "SEE ATTACHED SCHEDULE"	
CABLE TV FRANCHISE FEE	5% of gross proceeds
COPY FEE	$ .25 per page (single sided) $ 1.00 per page (color)
DIGITAL FILE	$ 2.00 Single file
DUPLICATE TAX BILL (RES. 00-12)	$ 5.00
EVENTS – Any Non-Borough Sponsored Event on Any Borough Property or Street	SEE ATTACHED SCHEDULE
FINGERPRINTING SERVICES	$ 25.00
GAZEBO	
Fees for Use	

Photo sessions	$ 5.00
Profit making activities/events lasting	
Over four (4) hours in length	$150.00
Weddings	$100.00
Non-profit making activities (Hoagie Sales)	$ 1.00

GENERAL LIABILITY COVERAGE (Minimum)

The minimum comprehensive general liability insurance coverage as required by SS107 or Ord. 957 shall be as follows:

Personal injury - $1 million each occurrence + $1 million aggregate
Property damage - $1 million each occurrence + $1 million aggregate

HANDICAP PARKING SIGN	$300.00
HANDICAP PARKING SIGN RELOCATION	$ 50.00
HANDICAP PARKING VIOLATION	$ 50.00
HOME OCCUPATION PERMIT	$ 80.00
LOUCKS PARK & CHESTNUT PARK PAVILION RENTAL	$ 100.00 (Loucks Park) $ 75.00 (Chestnut St. Park) $ 45.00 for Non-Profit Organizations
NO LIEN LETTER	$ 20.00
NOTICE OF INTENT TO CONSTRUCT (PA ACT 222)	$ 10.00/dwelling unit
PARKING METER RENTAL FEE (Excluding Broadway, & South Chestnut Streets)	$ 30.00/month
PARKING METER VIOLATIONS	$ 5.00

PARKING – PUBLIC LOTS

The general public will be permitted four (4) hours of free parking in the upper mall off-street parking lot only. Any person who causes a vehicle to remain in a parking space after the above-prescribed time has elapsed is hereby determined to be illegally parked, and each additional hour that such person or persons permit such vehicle to remain in an individual parking space after the prescribed time for parking has elapsed is declared to be an additional violation. (RES. 88.03)

A parking permit fee rate of thirty dollars ($30.00) per month, per parking space for the upper mall off-street parking lot, and a parking permit fee rate of thirty dollars ($30.00) per month, per parking space, for the lower off-street parking lot for each and every residential, commercial and industrial establishment is hereby approved.

TRAVEL TOUR GROUP PARKING IN UPPER MALL LOT	$ 5.00/car/day
POLICE ACCIDENT REPORTS	$ 20.00
RECREATIONAL PARK BALLFIELD USER FEE	
Loucks Park Ballfield	
a. Cost per day	$ 10.00
b. Lights	$ 450.00
Garfield Park Ballfield	$ 10.00/day
Kendi Park Ballfield	$ 10.00/day
Tournaments	$ 10.00/team/day
REFUSE COLLECTION FRANCHISE FEE	
a. January 1, 2026 through May 31, 2026	$ 9,000.00/month
REIMBURSABLE MEAL ALLOWANCE EXPENSE	
a. Breakfast Allowance	$ 20.00
b. Lunch Allowance	$ 25.00
c. Dinner Allowance	$ 30.00
REIMBURSABLE MILEAGE EXPENSE (Federal rate)	$ .73
RESTRICTED PARKING TICKETS	$ 10.00
STREET OPENINGS	
Minimum charge	$ 150.00 + 1.00/ft.
SIDEWALK OPENINGS	
Each ten (10) lineal feet	$ 20.00
Plus each additional lineal foot	$ 2.00
SIDEWALK STORAGE PERMIT	$ 25.00
SUBDIVISION	
Filing fee	$ 250.00 +
	$ 50.00/lot
TAXPAYER'S BILL OF RIGHTS	$ 5.00
TRANSIENT MERCHANT LICENSE FEES	
Per day	$ 25.00
Per week	$ 50.00
Per month	$ 100.00
Per year	$ 300.00

VEHICLE MOVING PERMIT

1. Any person, firm, partnership or corporation, prior to being issued a permit for the movement of any vehicle(s) of size and weight in excess of the restrictions established on certain roads and streets, or portions thereof, and bridges thereon situate in the Borough of Scottdale, shall pay an initial permit fee of two hundred dollars ($200.00) per restricted road.

2. In addition to the initial permit fee established above, any person, firm, partnership or corporation having been issued such a permit shall pay an additional inspection fee of fifty dollars ($50.00) per month, for each month that such permit remains valid. (RES. 94-03).

ZONING

1. Zoning Permits – $75.00 per application.

2. Zoning Hearing – five hundred fifty dollars ($550.00) for any action requested which requires a public hearing, plus costs of advertising.

THIS RESOLUTION ADOPTED THIS 10th DAY OF FEBRUARY, 2025.

BOROUGH OF SCOTTDALE

Andy Pinskey
Council President

ATTEST:

Stacey Coffman, Borough Manager

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT A LEGALLY CONVENED MEETING OF THE COUNCIL OF THE BOROUGH OF SCOTTDALE, WESTMORELAND COUNTY, PENNSYLVANIA, ON FEBRUARY 10, 2025.

BY: _____ DATE: FEBRUARY 9, 2026 Stacey Coffman, Borough Manager