

Borough of Scottdale

Meeting Minutes

March 9th 2026

The meeting was called to order by President Andy Pinskey at 6:35 p.m. March 9th 2026. After the Pledge of Allegiance and a moment of silence was observed, roll call was taken. Mr. Andy Pinskey, Mr. Richie Clawson, Mr. Mickey Siwula, Mrs. Emily Seaman, Mrs. Charity Colebank, Mrs. Mary Yeager, Mr. Jim Magda, Mrs. Stephanie Schropp, Mr. Gary Falatovich, Mr. Steve Eby, Mrs. Amy Baker and Mrs. Stacey Coffman were all in attendance.

E. Corrections or Additions to the Minutes- Mrs. Mary Yeager asked that the minutes specify that she voted No for the Text my Gov due to financial issues. During the Mayor's report, Mayor House stated she would be looking in to the Borough's resources, Mrs. Mary Yeager was asking for clarification as to what resources she meant. Mayor house responded she would be looking into the Borough's Social recourses. Mrs. Mary Yeager asked that that the word "Social" be added to Mayor Houses' statement so that it states she's "looking into the Borough's Social resources". A motion was made by Mrs. Emily Seaman to accept the minutes after the changes are made. The motion was seconded by Mr. Richie Clawson, all in a favor, no one opposed, motion carried.

F. Public Comment Period -5-minute limit- Mr. James Williams spoke about the RFP's that were sent out for a Borough Solicitor and Engineer. He asked why the bids were being discussed during the Executive Session? He believes that the public has the right to look at their qualifications.

G. Approval of Recurring and Non-Recurring Bills- A motion was made by Mrs. Stephanie Schropp to approve the recurring and non-recurring bills. The motion was seconded by Mrs. Emily Seaman, all in favor, no one opposed, motion carried. Mrs. Charity Colebank abstained from the vote.

H. Action Items

1. Old Business

a. Paving Mrs. Charity Colebank stated that there is no money in the budget for paving this year.

b. February 9th Purchases All of the February 9th purchases that were discussed and voted on during the Council meeting were made and items have shipped.

c. Text My Gov Mayor Lindy House and Mrs. Stacey Coffman are in training to go live by May. A QR code will be on the website and every borough resident with a cell phone will receive text.

2. General Government

a. Borough CD Rates- Both of the Borough's CD's will mature on 3/23/2026 and RFPs were sent out to the local banks for current rates. The General Government Committee recommended that the Borough take the highest 6-month option which was at MidPenn Bank for 3.96%. A motion was made by Mrs. Mary Yeager to take the 6-month CD rate from MidPenn. The motion was seconded by Mrs. Emily Seaman, all in favor, no one opposed. Roll call vote: Mr. Richie Clawson-Yes, Mr. Mickey Siwula-No, Mrs. Emily Seaman-Yes, Mrs. Charity Colebank-Yes, Mrs. Mary Yeager-Yes, Mr. Jim Magda-Yes, Mr. Andy Pinskey-Yes, Mrs. Stephanie Schropp-Yes. 7 yes votes, 1 no, motion carried.

b. New Solicitor and Engineer (Executive)- Council will discuss the RFP's that were sent and will discuss them during the Executive Session.

c. IT Provider- Mrs. Mary Yeager stated that Council had approved for the Borough to cancel the contract with Ford and sent out RFPs to look for new IT support. The subject will be tabled until the General Government Committee can review the bids that were received can be reviewed.

d. New Computers for office- The Borough office was in need of new computers. Mrs. Stacey Coffman deemed it an emergency and purchased 2 new ones. Mrs. Mary Yeager disagreed with this decision due to Council not being informed beforehand.

e. Resolution for spending funds during emergencies-Mrs. Mary Yeager is asking that a Resolution be written to limit the amount that Mrs. Stacey Coffman would be allowed to spend in an emergency to \$1000.00.

f. Borough Generator Emergency (Executive) This will be discussed during the Executive Session

g. Ordinances- Review Committee Purview- The Borough Ordinances need to be updated and looked through as some are so old they are obsolete. This is a very expensive process that will cost the Borough \$300 just to advertise new Ordinances and approximately \$10,000 per Ordinance to have them redone. These will need to be gone through and the most pertinent ones done first. The General Government recommends that these are done a few at a time and make sure the money is built into the budget. Mr. Robert Close asked if the residents could help with this process? Mrs. Mary Yeager responded saying she is against the public helping, and that this should be done by committee.

3. Public Services

a. Garbage Contract- There were two garbage companies that bid, Republic and LEI (also DBA/County Hauling/Noble Environment) A recommendation was made by the Public Services Committee to accept the bid from Republic. This bid is for front curb pick up with a special garbage can that residents will use. The first can is free but there is an additional cost for any more cans a resident may ask for. A motion was made by Mrs. Charity Colebank to move forward with Republic as the Borough's new garbage collector. The motion was seconded by Mr. Mickey Siwula, all in favor, no one oppose. Roll call Vote: Mrs. Charity Colebank-Yes, Mrs. Mary Yeager-Yes, Mr. Andy Pinskey-Yes, Mr. Jim Magda-Yes, Mrs. Emily Seaman-Yes, Mr. Richie Clawson-Yes, Mrs. Stephanie Schropp-Yes. The vote was unanimous, motion carried.

b. Chapter 20 Borough Code- This will form a basis to adjust billings and curb pick-up and gives the Borough leeway to change things. The motion was made by Mrs. Charity Colebank to advertise Chapter 20 of the Borough Code. The motion was seconded by Mr. Richie Clawson, all in favor, no one opposed, motion carried.

c. Municipal Claim Ordinance- Not needed at this time

d. Handicap Parking Spots (N. Chestnut St.) Mrs. Charity Colebank made a motion to allow 2 handicap parking spots at this address. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried.

e. Rite Aid Building Update- There will be a new tenant, Dollar Tree, moving into the building and they would like to build a loading dock into the side of the building. This will require a green space planter to be partially removed so that trucks can pull into the dock. Mr. Steve Eby stated that the MS4 flower beds can be removed and that he has approved the changed.

f. Stormwater Sewage new old Sheetz- There is still a combined sewer-storm system located by the old Sheetz building. MAWC and the DEP are requiring that these be separated at a cost of over \$100,000.00. A motion was made by Mrs. Charity Colebank to allow Widmer to advertise for these bids. The motion was seconded by Mr. Mickey Siwula, all in favor, no one opposed, motion carried.

4. Protection

a. Fire Dept request to pay down loans from Sewage Sale- Fire Chief Dave Wendell spoke to Council about their need for a new truck for the Fire Department. They currently have two loans, one through the Commonwealth of PA and the other through MidPenn bank. Chief Dave Wendell asked that the loans, totaling \$ 336,037.30 to be paid off so they may apply for new loans to pay for the new truck. You are only allowed to have one loan through the Common Wealth of PA. They are asking Council to allow some of the funds from the Sewer sale to be used for these pay off amounts. Mrs. Charity Colebank suggested that Council approve the payoff of the MidPenn Bank loan for \$ 115,749.27 but not the loan for \$220,288.03. She feels that since the amount of interest on the loan is at

2%, the Borough would make more money off of the interest on the account that the loan money is housed in. A motion was made by Mrs. Stephanie Schropp to pay off the MidPenn loan. The motion was seconded by Mr. Richie Clawson, all in favor, no one opposed. Roll call vote: Mr. Jim Magda-Yes, Mrs. Stephanie Schropp-Yes, Mr. Andy Pinskey-Yes, Mr. Richie Clawson-Yes, Mr. Mickey Siwula-Yes, Mrs. Emily Seaman-Yes, Mrs. Charity Colebank-Yes, Mrs. Mary Yeager-Yes.

b. Police Dept. purchase Ford Inceptor- The new Ford Interceptor is in the parking lot for anyone that would like to see it. The cost will be \$55,950 with \$13,000 being used from the Police Car Fund, \$36,000 from the Meter Fund and \$8980.00 from the Intoxilyzer fund, to pay for it. A motion was made by Mrs. Stephanie Schropp to allow the Borough to purchase the Police car after verifying with Costars. The motion was seconded by Mr. Richie Clawson. Mrs. Mary Yeager is against spending any money until the audit is done. Roll call vote: Mr. Mickey Siwula-Yes, Mrs. Emily Seaman-Yes, Mr. Richie Clawson-Yes, Mr. Andy Pinskey-Yes, Mrs. Charity Colebank-Yes, Mrs. Mary Yeager-Yes, Mr. Jim Magda-Yes, Mrs. Stephanie Schropp-Yes. The motion is unanimous, motion carried.

c. Property Maintenance Officer Contract (Executive)- This will be discussed in the Executive Session.

d. Civil Service Request to purchase 3 boxes for their records \$150.00- The Civil Service has asked that the Borough allow them to purchase 3 lock boxes to hold the Civil Service files. These files contain test scores and personnel information and should be kept in a locked space. They are asking for two at the cost of \$54.00 and one at the cost of \$38.00. The motion was made by Mr. Richie Clawson to allow this purchase. The motion was seconded by Mrs. Stephanie Schropp, all in favor, no one opposed. Roll call vote: Mrs. Mary Yeager-yes, Mrs. Charity Colebank-Yes, Mrs. Emily Seaman-Yes, Mr. Mickey Siwula-yes, Mr. Riche Clawson-Yes, Mrs. Stephanie Schropp-Yes, Mr. Andy Pinskey-Yes and Mr. Jim Magda-Yes. The vote was unanimous, motion carried.

e. Civil Service Commission Terms 2yrs, 4yrs, and 6yrs- The Civil Service Committee members terms will be as follows; Mr. Robert Close-6 years, Mrs. Shakyra Riley-4 years and Mr. Jim Williams-2 years. A motion was made by Mrs. Emily Seaman to recognize these terms. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried.

f. Final Draft Quality of Life (Property Maintenance Ticket) Ordinance-The draft needs to be looked over and edited before the next Council meeting when it will be voted on.

g. Final Draft of Letter to MAWC of testing water supplying the Borough-Mrs. Stephanie Schropp drafted a letter to be sent to MAWC. The letter was given to Solicitor Gary Falatovich to look over it before the letter will be signed by Mr. Andy Pinskey and mailed out.

h. Mayor requests

i. Doorbell Camera- Mayor Lindy House is requesting a doorbell camera be installed by the Police entrance door. Currently the Police have no way to clearly see the parking lot or who is at the door. The Borough currently has the camera but will need electricity run outside to hook it up.

ii. Lockers-Mayor Lindy House stated will be using her salary to fund projects needed for the Police Department. She is purchasing individual lockers for each officer to hold their uniforms, equipment, shows, etc. The cost will be around \$900 for the lockers plus tax.

iii. National Night Out Sunday August 2nd, 2026 2pm-6pm- This years National Night Out event will be held on a Sunday. Historically, this event has happened on a Tuesday evening. The motion was made by Mrs. Emily Seaman to allow the change of date and the event. The motion was seconded by Mrs. Stephanie Schropp, all in favor, no one opposed, motion carried.

i. Blight Update

i. WellSprings Church- Mayor Lindy House and Borough Manager Stacey Coffman were alerted that an alarm was going off inside of the WellSprings building. The Fire Department responded and also discovered a leaking pipe. MAWC had previously shut off the water to the building and felt it was from leftover water inside of the pipes. AT&T is aware that it was their alarms that were going off and is not able to turn the power off yet.

ii. 102 Mount Pleasant Rd.

iii. Sheetz – Nothing to report on this building

iv. Feed Mill (Mr. Howard)-Mr. Howard is working with a redevelopment company and the owner, Mr. John Chain.

v. Fink Building (Mr. Howard)-Mr. Howard is working with a redevelopment company and the owner, Mr. John Chain.

5. Parks and Recreation

a. Accept Resignation of PC member- the Parks Commission asking for Council to accept Mr. Donald Stansak's resignation from the Commission. The motion was made by Mrs. Charity Colebank. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried.

b. Summer Concert Series- The Parks Commission put a poll out on Facebook asking the residents to vote for what types of bands they would like to see and how often the concerts should be held, weekly, bi-weekly or monthly. The Commission then decided to hold their Concert Series on 5 Saturday's during the summer. The motion was made by Mrs. Charity Colebank to allow the Commission the use of the Gazebo to put

on the concerts. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried.

c. Approval of ballfield usage 2026- There were requests from several softball teams to use the ballfields at Loucks and Kendi Parks. The motion was made by Mrs. Charity Colebank to allow them to use the fields. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried.

d. SHS Senior Day of Caring- Southmoreland High School will be holding it's annual Day of Caring on May 26th from 8-1, for the Senior students to participate in. The students will be placed around the Community to help with such things as trimming hedges or cleaning a park. The motion was made by Mr. Mickey Siwula to allow the Day of Caring. The motion was seconded by Mr. Jim Magda, all in favor no one opposed, motion carried. Mrs. Charity Colebank abstained from voting due to her position in the school.

e. Letter for Radio Sponsorship- The motion was made by Mrs. Charity Colebank to send a letter for Radio Sponsorships for the Car Show this summer. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried.

6. Jacobs Creek Watershed Association-Nothing to report

7. Jacobs Creek Flood Control Project-Nothing to report

8. MS4 Report-Mr. Steve Eby stated that he is still working on the Strom Sewer project.

9. Community Development-

a. Youghiogheny River Conservation Plan Meeting- The annual meeting will be held on March 24 this year and all are welcome to attend.

b. Manager Update- Mrs. Stacey Coffman wanted to update the residents on a few things she has been working on as Borough Manager. First, she has been working with Dollar Tree and they will be moving into the old Rite Aid building after some renovations. There is a Chocolate Company that is looking to move into the now empty Stepping Stone building as well as a breakfast and lunch business looking to move into the old JJ's Pizza building. Lastly, she has been working with a gentleman that has bought the old VFD building and will be opening a Mexican/American restaurant hopefully in the next few months. If all goes well, the Borough could have 4 new businesses in town by the end of the year.

c. Community Garden-Penn State Extension- Penn State Extension is looking to work with Scottdale to do a community garden. Mayor Lindy House and Mr. Andy Pinskey will look at potential sites for the garden.

10. New Business

a. IT-appoint Richie Clawson- Mr. Richie Clawson works in the IT field and has offered to oversee any of the IT issues the Borough may have. President Andy Pinsky has appointed Mr. Clawson to this position.

b. Ward Meetings-President Andy Pinsky said there is a Resolution outlining the use of Council Chambers. Committees are permitted to use Council Chambers at any time, all others need council's approval, especially if it's being used after hours. Ward 4 took care of their meeting location. The Resolution was not needed.

11. Correspondence

a. Chamber of Commerce-The Chamber of Commerce is asking permission to hold its annual Egg Hunt scheduled for April 4th from 11-2 at the Gazebo. A motion was made by Mr. Mickey Siwula to allow the Chamber to use the Gazebo. The motion was seconded by Mrs. Charity Colebank, all in favor, no one opposed, motion carried.

b. Picnic in the Park- The Picnic in the Park Committee is asking permission to hold their annual community Picnic at Loucks Park on August 16th starting at 2p.m. They are also asking for a Police presence during this event and that the Street Crew clean up any debris that the fireworks may leave on the bike trail. Their last request was asking that the handicap sign by the pavilion be bagged so no one can block the road in. Mr. Andy Pinsky asked that the Committee notify the Coal and Coke Trail of the event. A motion was made by Mr. Mickey Siwula to allow the Picnic in the Park Committee their requests. The motion was seconded by Mrs. Emily Seaman, all in favor, no one opposed, motion carried.

c. Memorial Day Parade-SCCIA, Scottdale American Legion, Scottdale Elks and the Parade Planning Committee is asking permission to hold the Memorial Day Parade on May 25, 2026 at 10:15 a.m. They are asking to shut down Broadway Ave/819 in both directions until the conclusion of the parade at the intersections of South Broadway Ave/Hornertown Rd/Loucks Rd by Woodcrest Senior Living Center. A motion was made by Mr. Richie Clawson to approve the Parade. The motion was seconded by Mr. Mickey Siwula, all in favor, no one opposed, motion carried.

d. WCBA Meeting Notice-Informational only- The Westmoreland County Borough's Association annual meeting will be held on March 26th at 6p.m. at The Barn at Donohoe Center. Anyone attending must RSVP by March 23rd.

e. WCBA Annual Banquet-Informational only-The Westmoreland County Borough's Association is holding annual banquet on April 24th, doors open at 5:15p.m. with dinner being served at 6:30 p.m. The cost of the evening is \$35.00 per person and anyone wishing to attend must RSVP by April 16th.

f. WCBA Advertisement-A motion was made by Mr. Mickey Siwula to do the quarter page advertisement in the annual Westmoreland County Borough Associations

Magazine at a cost of \$55. The motion was seconded by Mrs. Emily Seaman, all in favor, no one opposed, motion carried.

g. Summer Lunch Program Barclay Park-Southmoreland School District is asking to hold it's Summer Lunch Program at Barclay Park. A motion was made by Mrs. Emily Seaman to allow the use of Barclay Park. The motion was seconded by Mr. Richie Clawson, all in favor, no one opposed, motion carried.

h. Summer Lunch Program Loucks Park-Southmoreland School District is asking permission to hold its Summer Lunch Program at Loucks Park. A motion was made by Mr. Mickey Siwula to allow the use of Loucks Park. The motion was seconded by Mrs. Emily Seaman, all in favor, no one opposed, motion carried.

12. Seminars

a. Conference Registration for Annual PSAB Conference- The Borough will cover the cost of the registration upfront. The cost of the hotel stay will be reimbursed after the Conference. A motion was made by Mrs. Emily Seaman to approve these costs. The motion was seconded by Mrs. Stephanie Schropp, all in favor. Roll call vote: Mrs. Charity Colebank-No, Mrs. Mary Yeager-No, Mr. Andy Pinsky-Yes, Mr. Jim Magda-Yes, Mr. Mickey Siwula-No, Mr. Richie Clawson-Yes, Mrs. Stephanie Schropp-Yes. 5 yes votes and 3 no votes, motion carried.

b. Code Enforcement Training-Mr. Frank Howard and Mrs. Stacey Coffman have been attending online classed for Code Enforcement.

I. Engineer's Report-Nothing to report at this time

J. Solicitor's Report-Nothing to report at this time

K. Mayor's Report- Mayor Lindy House helped with the Parks Commission's annual Winter Carnival

L. Public Comment Period No. Two-minute Limit Per Person

1. Mrs. Charity Colebank handed in her resignation letter. Her resignation will need voted on within the 45 days. A vote will be taken at the next Council meeting.

2. Mr. Angelo Pallone thanked Mrs. Charity Colebank for her years of service.

3. Mr. Jim Williams asked if after the Committee reviews the information for Solicitor and Engineer would it be available to the residents.

4. Mr. Jim Magda- At the 4th Ward townhall meeting, Council was asked to replace the windows at the 4th Ward Fire Station.

5. Emily Seaman stated her townhall was attended by 7 residents. They came with their concerns for the Wellsprings building and are looking to address some issues with Code Enforcement.

6. Mr. Andy Pinskey is looking into doing a Spring Cleanup for the community. He would like to bring dumpsters to the Borough parking lot for residents to do some clean up.

A 5 minute break was taken at 9:50 before entering into the Executive Session at 9:56

M. Executive Session

1. Engineer RFP
2. Solicitor RFP
3. Garbage Contract
4. Property Maintenance Office Contract
5. Borough Generator Emergency

N. Adjourn- Executive session ended at 10:30 p.m. Executive Sessions will be held for the Engineer & Solicitor interviews. The Protection Committee will look at generator, Ordinance & permits. A motion was made by Mr. Mickey Siwula to adjourn the meeting. The motion was seconded by Mr. Jim Magda, all in favor, no one opposed, motion carried. The meeting adjourned at 10:47 p.m.